

EXTRACT FROM MINUTES OF YUTAN'S CITY PLANNING COMMISSION MEETING, IN THE COUNTY OF SAUNDERS, STATE OF NEBRASKA, HELD AT THE YUTAN CITY HALL IN SAID CITY ON THE **14th DAY OF OCTOBER IN 2025, AT 7:00 pm.**

Notice of the meeting was given in advance thereof by posting notice, a designated method for giving notice, as shown by the Certificate of Posting Notice attached to these minutes. Notice of this meeting was given to all members of the Yutan Planning Commission, and a copy of their acknowledgment of receipt of notice and the agenda is attached to these minutes. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

The meeting was called to order at 7:00 p.m. by Commissioner Gay, acting as chairperson at the request of Vice Chair Duffy. Planning Commissioners Gay, Ortmeier, and Shea were present; alternate member Ryan Chapman was present and voting.

Commissioner Gay informed all individuals present of the location of the Open Meetings Act.

1. Approval of the meeting minutes for September 2025.
 - a. Motion to approve the meeting minutes was made by Shea and seconded by Chapman; motion passed unanimously (4-0).
2. No open discussion occurred.
3. Public Hearing: Zoning Code Revision
 - a. *Staff Report*

Community Planner Robert Costa presented the staff report for the proposed revision, highlighting that this was the Planning Commission's final meeting before ordinance readings by the City Council. Discussion between Commissioners and Mr. Costa regarding the revision occurred.
 - b. *Public Hearing*
 - i. Acting Chair Gay opened the public hearing at 7:31pm
 - ii. Members of the public were present, but offered no comment.
 - iii. Public hearing closed at 7:32pm.
 - c. *Recommendation*

Motion to recommend the zoning code revision as presented and to forward two items to the City Council for their consideration [1) Commissioner Duffy's e-mail regarding alternative parking schedule options, and 2) a possible definition for "animal unit"] was made by Shea and seconded by Ortmeier; motion passed unanimously (4-0).
4. Staff Discussion: Upcoming Projects/Priorities
 - a. Mr. Costa suggested discussing this item at next month's meeting when more members would be present. No action was taken.

Motion to adjourn was made by Shea and seconded by Ortmeier; motion passed unanimously (4-0). Meeting adjourned at 7:42pm.

Next scheduled meeting: Tuesday, November 11, 2025, at 7:00 pm.

Meeting minutes prepared by City Staff, and approved by vote of

the Planning Commission on the _____ day of _____, 2025.